

To: All Parents/Carers of Year 7 to Year 13 Pupils

Our Ref: 87600189

07 November 2023

Dear Parent/Carer

Re: Headteacher's Surgery – Thursday 30 November 2023

Meeting parents / carers face to face, outside of the usual planned school events and activities, is a part of my role as headteacher that I both value and enjoy. Therefore, it gives me pleasure to invite you to my first headteacher surgery of the academic year which will take place on Thursday 30 November 2023.

This is an opportunity for you to meet me in person, ask questions and / or provide feedback. (Please note that Heads of Year and Subject leaders remain the first point of contact for day to day concerns and queries and can be contacted via school reception on by phone / email.)

The surgery will start at 4:00pm and in order for me to meet as many people as possible, 15 minute slots will be allocated, with the last session taking place at 6:45pm.

All appointments should be booked in advance by Monday 27 2023 and can be arranged via the parents' evening booking system on the school website [SchoolCloud - South Hunsley](#). The booking system will open at 10:00am on Friday 10 November 2023 and close at 10:00pm on Monday 20 November 2023.

I look forward to meeting you.

Yours faithfully



Michaela Blackledge
Headteacher