

To Parent/Carer and Sixth Form Student

Our Ref: 87525719 (A)

20 July 2023

Dear Parents/Carers and Sixth Form Student

### **Re: School Transport Application and Reimbursement Process For Travel Starting 1 September 2023**

All Sixth Formers that will be using school transport will be required to have an annual bus pass to allow them to travel to and from South Hunsley School and Sixth Form.

The costs of an annual bus pass for the academic year 2023/2024 will be **£300**. This works out at approximately £1.57 per return journey each day based on 5 days per week for the academic year.

Please be aware that we have kept the costs of this as low as possible for the academic year September 2023 to August 2024; however, the school will continue to review the costs charged each year going forward, whereby inflationary increases may be agreed.

Please refer to the South Hunsley website via <https://southhunsley.org.uk/> for the bus routes by selecting 'Getting to South Hunsley' within the Sixth Form area. Further information on how you can apply for your bus passes has been detailed below:

#### **SH1 – SH8 transport users**

All Sixth Form users of the SH1 – SH8 transport are now expected to apply for their bus passes directly with the East Riding of Yorkshire Council. You can do this by using the below link to their website:

<https://www.eastriding.gov.uk/learning/schools-colleges-and-academies/school-transport/buying-a-travel-pass-for-school-or-college/>

#### **EY Bus transport users**

All Sixth Form users of the EY Bus transport can apply for their bus passes directly by using the link below: [Fares and tickets - East Yorkshire \(eastyorkshirebuses.co.uk\)](https://www.eastyorkshirebuses.co.uk/fares-and-tickets).

Should there be any issues with ticketing, students are advised to contact [customerrelations@eastyorkshirebuses.co.uk](mailto:customerrelations@eastyorkshirebuses.co.uk).

Please note that transport costs for anything above £300 will be reimbursed by South Hunsley School – see further information below.

#### **903 bus service users ONLY (Skidby/Cottingham/Willerby/Kirk Ella/West Ella/Swanland Pond)**

All Sixth Form users of the 903 bus service can apply for their bus pass directly through South Hunsley School by filling in the application form attached or alternatively, downloading the application form from our school website. You can do this by following the link below and selecting 'Getting to South Hunsley' within the Sixth Form area: <https://southhunsley.org.uk/>



Please submit your application form by **31 July 2023**.

If your bus pass is no longer needed at any point in the year, please pass this back to the finance department for a part refund to be made.

Please note that where students have purchased their annual bus pass directly through the EY Bus Service and East Riding of Yorkshire Council, the school will reimburse costs to students for anything above the agreed price of £300. To do this, you will be expected to provide the below information and send it to our finance team by using the following email address: [finance@southhunsley.org.uk](mailto:finance@southhunsley.org.uk)

Details to provide:

- Full name of student
- Bus pass proof of purchase
- Bank details

If you have any queries, please do not hesitate to contact me.

Yours faithfully



Miss S Steele  
**Finance Manager**

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South Hunsley School and Sixth Form College  
Sixth Form and Finance Departments