

To: All Parents/Carers of Whole School

Ref: 87715149

30 April 2024

Dear Parent/Carer

Re: Headteacher's Surgery – Thursday 16 May 2024

Meeting parents/carers face to face, outside of the usual planned school events and activities, is a part of my role as headteacher that I both value and enjoy. Therefore, it gives me pleasure to invite you to my next headteacher surgery which will take place on Thursday 16 May.

This is an opportunity for you to meet me in person, ask questions, raise any concerns and/or provide feedback. Please note that Heads of Year and Subject leaders remain the first point of contact for day-to-day concerns and queries, and can be contacted via school reception on by phone/email.

The surgery will start at 4.30pm and for me to meet as many people as possible, 15-minute slots will be allocated, with the last session taking place at 6.45pm.

All appointments should be booked in advance by 6 May 2024 and can be arranged via the parents' evening booking system on the school website [SchoolCloud - South Hunsley](#). The booking system will open at 5.00pm on 30 April 2024 and close at 5.00pm on 6 May 2024.

I look forward to meeting you.

Yours faithfully,



Michaela Blackledge
Headteacher