

## Provider Access Process

**This policy is applicable to:** South Hunsley School

**Intended audience:** External education and training providers

**Version:** 1.2

### POLICY MANAGEMENT

<b>Policy Reviewer:</b> Barry Gray		<b>Policy Approval by:</b> CEO
<b>Position:</b> Deputy Headteacher		<b>Date approved:</b> January 2022
<b>Contact number:</b> 01482 631208		<b>Effective date:</b> January 2022
<b>Email:</b> barry.gray@southhunsley.org.uk		<b>Next review date:</b> January 2023

# Provider Access Process

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## 1. Aims

This statement sets out South Hunsley School's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

## 2. Content

### Student

### Entitlement

Following the Skills For Jobs whitepaper published in September 2021 that recommended including all students from Year 7 onwards in this policy, students in Years 7-13 at South Hunsley School are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### Management of Provider Requests

#### Procedure

A provider wishing to request access should contact Barry Gray, Deputy Headteacher.

Telephone 01482 631208

Email: [barry.gray@southhunsley.org.uk](mailto:barry.gray@southhunsley.org.uk)

#### Opportunities for access

A number of events that are integrated into the school careers programme will offer providers an opportunity to come into school to speak to students and/or their parents – please see Appendix 1: Annual Calendar of Events.

Please speak to our named contact above to identify the most suitable opportunity for you. The school's policy on Child Protection sets out the approach to allowing providers into school as visitors to talk to our students. The Child Protection Procedure is available on our website [here](#).

#### Premises and facilities

The Academy has a number of facilities that can be made available for discussions between the provider and students, as appropriate to the activity, including large halls, classrooms or meeting rooms. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the named contact above or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Advisor who can add it to our careers library or communal display boards.

## 3. Supporting Policies and Related Information

The policy for Provider Access supports, and is itself underpinned by, a range of key school policies including those for Careers, [Child Protection](#), Teaching and Learning, Equal Opportunities and Diversity. All stakeholders are advised to familiarise themselves with these and must abide by their contents during any interactions with the school.

## Appendix 1 – Annual Calendar of Events

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	<p>Community and Personal Studies Programme (individual sessions may be available)</p> <p>Assembly (face to face = mixed year groups, virtual = can be split by year group)</p>	<p>Labour Market Information Assembly</p> <p>Community and Personal Studies Programme – 6 week programme</p> <p>National Apprenticeship Week (February)</p>	<p>Community and Personal Studies Programme</p> <p>Personal Development Week (June/July). All students off-timetable.</p>
<b>Year 8</b>	<p>Community and Personal Studies Programme (individual sessions may be available)</p> <p>Assembly (face to face = mixed year groups, virtual = can be split by year group)</p>	<p>Labour Market Information Assembly</p> <p>Community and Personal Studies Programme – 6 week programme</p> <p>National Apprenticeship Week (February)</p>	<p>Community and Personal Studies Programme</p> <p>Personal Development Week (June/July). All students off-timetable.</p>
<b>Year 9</b>	<p>Community and Personal Studies Programme (individual sessions may be available)</p> <p>Assembly (face to face = mixed year groups, virtual = can be split by year group)</p>	<p>Pathways Evening – Key Stage 4 Options event (January)</p> <p>Labour Market Information Assembly</p> <p>Community and Personal Studies Programme – 6 week programme</p> <p>National Apprenticeship Week (February)</p>	<p>Community and Personal Studies Programme</p> <p>Personal Development Week (June/July). All students off-timetable.</p>
<b>Year 10</b>	<p>Community and Personal Studies Programme (individual sessions may be available)</p> <p>Assembly (face to face = mixed year groups, virtual = can be split by year group)</p>	<p>Labour Market Information Assembly</p> <p>Community and Personal Studies Programme – 6 week programme</p> <p>National Apprenticeship Week (February)</p>	<p>Community and Personal Studies Programme</p> <p>Personal Development Week (June/July). All students off-timetable.</p>
<b>Year 11</b>	<p>Community and Personal Studies Programme (individual sessions may be available)</p>	<p>Pathways Evening – Key Stage 4 Options Event (January)</p> <p>Labour Market Information Assembly</p>	

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
	Assembly (face to face = mixed year groups, virtual = can be split by year group)	Community and Personal Studies Programme – 6 week programme  National Apprenticeship Week (February)	
<b>Year 12</b>	Community and Personal Studies Programme (individual sessions may be available)	Community and Personal Studies Programme (individual sessions may be available)	Community and Personal Studies Programme (individual sessions may be available)  Personal Development Week (June/July). Some timetabled sessions are collapsed.
<b>Year 13</b>	Community and Personal Studies Programme (individual sessions may be available)	Community and Personal Studies Programme (individual sessions may be available)	