

To: Parents/Carers of all Year 11 Students

Our Ref: 8774149

19 April 2021

Dear Parents/Carers

Re: Year 11 Prom

I am writing to outline our plans for the South Hunsley Year 11 Prom. We are working very closely with Lazaats Hotel and following the government strategy for relaxing Covid restrictions from Wednesday 21 June 2021. We are aware that our plans depend on continued falling infection rates, and because of this, our plans may be subject to late notice changes. However we are proposing our prom be held on Thursday 8 July 2021 at the Lazaats Hotel from 7pm until 11pm.

We know that some students may want to purchase outfits for this event would strongly advise that anything purchased in preparation for the prom is able to be returned or refunded. We must advise that we take no responsibility for any purchased items that are not subsequently able to be used. We can reassure you that we would refund the price of the ticket should we be unable to hold the prom.

Tickets will cost £25 each and include a two course meal and raffle. Tickets will be available to purchase via Parentmail from Monday 26 April 2021. Once a ticket is purchased, students can book their seat/table with a Head of House in the Space during school lunchtime. Spaces cannot be saved or reserved without payment so students need to plan their tables carefully.

Staff will be on duty during the whole evening, and I would like to take this opportunity to remind all students that tickets must be shown on entry. The dress code for the evening is formal wear.

At the moment we plan to have a photographer available during the evening to take individual photographs or small group photographs and these will be available to purchase on the evening.

Please find below a list of guidelines for our prom to ensure that it is a safe and enjoyable evening for all students and school colleagues alike:

- Students should arrive at the venue by 7pm as food will be served shortly after this time
- Alcohol, cigarettes and vapes are not to be brought onto the premises – it is a no smoking venue (this includes toilets and washrooms)
- Any student who appears to be under the influence of alcohol or other substances upon arrival at the venue will not be permitted to attend and parents or carers will be contacted to collect them
- The bar will sell non-alcoholic drinks throughout the evening
- All students must stay in the function room and adjoining toilets at all times
- Staff will be on duty throughout the evening for the safety of everyone

- Any student who does not conform to the dress and behaviour code will be asked to leave and parents/carers informed
- Students are responsible for organising transport home at 11pm
- No student may leave before 11pm

On the evening we hold a raffle which is related to each ticket number. We have always had a wide range of prizes donated by parents and carers so if you would like to make a raffle prize donation please bring this to reception or contact Jo Sprakes on jo.sprakes@southhunsley.org.uk.

I am confident that the evening will be a night to remember and I very much look forward to seeing your son/daughter there to celebrate their time at South Hunsley.

Yours faithfully

A handwritten signature in black ink that reads "M Trainor". The signature is written in a cursive, slightly slanted style.

Mitch Trainor
Deputy Headteacher