

Our Ref: 121216

To: All Parents/Carers of Year 13 students

1 December 2020

Dear Parents/Carers

**Re: Year 13 Progress Evening**

I would like to invite you to the virtual Year 13 Progress Evening which will be taking place on:

- Thursday 10 December 2020

This will provide an opportunity for parents/carers to meet with subject teachers online through a video call. Appointments can be made between 4.30pm – 7.00pm and each appointment is of a 5 minute duration.

South Hunsley operates an electronic booking system for Progress Evenings. Attached to this letter is a guide which gives details of how to access the booking system and book an appointment. If you are unable to access the internet to book an appointment, then please feel free to contact the school office on 01482 631208 and your appointment can be booked over the telephone. Please also see below a link to a 'how to' guide for attending appointments over video call.

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

A member of the Sixth Form pastoral team will also be available for appointments on the evening to address wider issues and will endeavour to answer any outstanding queries at a later date.

The online booking system is now live and appointments can be made. Please note that the system will close for bookings at 4.00pm the day prior to the Progress Evening.

I hope that you will find the evening helpful.

Yours faithfully



Paul Jacobs  
**Director of Year 13**